

**MONIAIVE INITIATIVE
SCOTTISH CHARITABLE INCORPORATED ORGANISATION
Scottish Charity No. SC044760**

Accounts for the year ended

31 March 2023

**Montpelier Professional (Galloway) Limited
1 Dashwood Square
Newton Stewart
DG8 6EQ**

MONIAIVE INITIATIVE

Reference and Administrative Information for the period ended

31 March 2023

Registered Charity No: SC044760

Trustees: Stephen Maxwell
Karen Donald
Kate Craig

Chair: Stephen Maxwell appointed 25.05.2022

Secretary: Jude Knowles

Treasurer: John Murray

Contact Address: Nathanlea
North Street
Moniaive
Thornhill
Dumfries & Galloway
DG3 4HR

Accountants: Montpelier Professional (Galloway) Limited
1 Dashwood Square
Newton Stewart
DG8 6EQ

Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

MONIAIVE INITIATIVE

Trustees Annual Report for the year ended

31 March 2023

The trustees present their annual report together with the accounts for the year ended 31 March 2023.

Structure, Governance and Management

Constitution

Moniaive Initiative is a Scottish Charitable Incorporated Organisation since 24 March 2014. Prior to that it was an unincorporated organisation governed by its constitution which was adopted on the 6 November 2013.

Trustee Recruitment & Appointment

The individuals who signed the charity trustee declaration forms which accompanied the application for incorporation of the organisation shall be deemed to have been appointed by the members as charity trustees (within the category of "Member Trustees") with effect from that date of incorporation of the organisation. Appointment and removal are in accordance with Moniaive Initiative's constitution, which requires that appointment and removal requires a majority vote of the existing trustees.

Staffing and Board Members

Deborah Iden continued as Project Coordinator (p/t 14hrs/wk) alongside Project Officer Kara Millen (p/t, 14hrs/wk), Temporary Project Officer Jenny Smith (p/t, 12hrs/wk until June 2022), GL&WT Officer Lucy Smith (p/t 14hrs/wk until June) and Hive Volunteer & Retail Coordinator Jenni Close (p/t, 15hrs/wk). In September they were joined by Katie McKenzie-Wilson as Glencairn Health & Wellbeing Officer (p/t, 10hrs/wk). In October Lisa Van Nuland became Hive Development Officer (p/t, 14hrs/wk) and Olwen Staples became Temporary Project Officer (p/t, 12 hrs/wk), bringing total number of employees at that point to seven. In November 2022 Julian Waddell replaced Jenni Close as Hive Volunteer & Retail Coordinator (p/t, 15hrs/wk), and Antoine Lemaire joined as GL&WT Officer (p/t, 14hrs/wk). During March 2023 we let out two month-long contracts to cover post-flood survey work. At the end of March, the contracts of Kara Millen, Lisa Van Nuland and Olwen Staples expired.

The Board of Trustees remains stable at five members.

Profile

There have been no changes to our Constitution this year. Our Annual Governance Review this year included updates to our Risk Management Assessment, Health & Safety procedures, Trustees Skills, Recruitment and Training and Volunteer Induction Procedures. Our OSCR Return was submitted on time.

The Moniaive Initiative Website and Facebook pages continue to be updated regularly, and a bi-monthly column is published in the local newsletter, the Glencairn Gazette. There is a separate Facebook Page for The Hive.

Our membership this year has remained static at c90 members; We recorded approximately 1,025 volunteer hours in 2022/23.

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Trustees Annual Report for the year ended

31 March 2023 (Cont)

Objectives and Activities

Charitable Purposes

Moniaive Initiative is a community organisation dedicated to delivering legacy projects for Moniaive and the surrounding area. We provide services for:

- The advancement of citizenship and community development.
- The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.

Charitable Objectives

- To relieve rural isolation and social and economic disadvantage due to remote location.
- To advance sustainable community development.
- To encourage participation in education, arts and culture and leisure for all individuals in the community.

Achievements and Performance

- In this, our ninth year of operation, we concentrated on capacity re-building in the wake of the Covid emergency. One main priority was the completion of the Glencairn and Moniaive Action Plan 2022-27, which was issued and is now in use, guiding our decision-making on potential projects for the next five years.
- We have enjoyed a good collaborative working relationship with the Glencairn Community Council throughout this period and look forward to continuing this in the year to come.

'Securing Our Future' Project:

- We received Scottish Government funds through the Investing in Communities Fund to cover our work in 2022-23, enabling us to complete work previously delayed or postponed due to the Pandemic. We completed and issued our new Community Action Plan for the period 2022-2027. The Plan covers 7 theme areas: Economic Regeneration, Renewable Energy, Sustainable Transport, Community Land Access, Flooding & Resilience, Affordable Housing and Heritage & Culture. The plan's objectives are split into short, medium and long-term targets, and we commenced work against short-term targets across several of the themes.
- ICF staff continued to support us as we utilised temporary, short-term staff to catch up on key elements of our work.
- In March 2022 we welcomed Lucy Smith onto the team as Glencairn Land & Woods Trust (GL&WT) Project Officer. She started work on raising the profile of GL&WT, increasing their membership, organising volunteer work parties and liaising on a land asset transfer proposal. Antoine Lemaire took over this role in January 2023, and has already introduced a range of successful activities, including rural skills workshops, to increase local engagement. He is building new connections and potential working partnerships with other local land-based organisations. He continues to investigate and discuss nature-based flood mitigation strategies with landowners and statutory bodies.

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Trustees Annual Report for the year ended

31 March 2023 (Cont)

- Following their successful building purchase, we continued to work with the voluntary management Committee of Moniaive Playcare through the building phase of their extension project. We supported them through tendering, appointment and project management of the lead Contractor, liaising with the Care Inspectorate and local authority, and grant monitoring and reporting to funders.
- Our Project Officers supported the voluntary management committee of Glencairn Memorial Institute (GMI) during their c£60k building repair and upgrade project, to bring the building back up to compliance standard as a community venue and future Resilience Centre, following a long period of closure and decline during the Covid emergency. We provided advice and assistance with funding applications and subsequent grant monitoring and reporting.
- Throughout 2022 we participated in the N76 in Motion Sustainable Transport Project, attending regular partner meetings with five other local Development Trusts. Our Project Officer attended monthly skills workshops on sustainable transport challenges, options and solutions, and carried out consultation work to explore local priorities and develop a tailored Community Sustainable Transport Plan which will now be used to identify and fundraise for suitable projects.
- In September we were joined by Katie McKenzie-Wilson as the Glencairn Health & Wellbeing Project Officer. Katie has been very active establishing and promoting community-based interventions for improved health and wellbeing. She has established a Repair Café, where volunteers come together to fix broken items, share skills and socialise. Working with the Evergreens (older persons club), Katie has trialled 'Art for Wellbeing' sessions, and is in the process of setting up a regular Lunch Club. She has also introduced a weekly Table Tennis Club into the GMI, which is proving popular.
- This year the DG3 Development Trusts continued their partnership work with a collaborative Climate Action project in association with the Galloway & South Ayrshire UNESCO Biosphere. This resulted in 'The Land Remains' - a series of workshops and talks held across the DG3 area. Moniaive hosted the session on Sustainable Business, which was very well attended.
- Moniaive Initiative continue to support other community groups and organisations to develop and bring to fruition new projects:
 - Glencairn Bowling Club – management of feed-in-tariffs for community based renewable energy projects.
 - Glencairn Energy Forum – A sudden change in the energy market following the war in Ukraine made our proposed solar energy pilot unviable. We continue to investigate ways to overcome the challenges of placing solar PV systems within a Conservation Area.
 - In response to the popularity of the History Society's regular Heritage window display at the Hive, we are currently trialling an informal Heritage Room in the Hive. The first exhibition celebrated the 150th anniversary of Glencairn Bowling Club. We continue to work on a Heritage Strategy for Glencairn.
 - Glencairn Business Forum – This year we have focussed on developing a Day Visitor strategy for Glencairn.
 - Glencairn Community Council –As part of our Lower Speed Communities project, we investigated options for the installation of vehicle activated (speed) signage to support the new 20mph zone. We have made an unsuccessful application for funding and will now focus on the creation of an Education Campaign to support future funding applications for VAS.

MONIAIVE INITIATIVE

Trustees Annual Report for the year ended

31 March 2023 (Cont)

- Following significant flooding in Moniaive and across Glencairn in December 2022, Project Officers diverted the last of our ICF funding towards carrying out Flood Impact Survey work (consulting with both residents and businesses). The results of this are now with the Resilience Group, for use in upcoming discussions between Glencairn Community Council, Dumfries & Galloway Council and SEPA.

The Hive Community Shop & Hub:

- Our Hive Development Officer, Sarah Jane Scouten, left us in March. After a lengthy recruitment process, she was replaced by Lisa Van Nuland in October 2022. Lisa quickly completed a new Building Audit and updated the Building Action Plan. She introduced a Pop-Up Toyshop to the Hive over the Christmas period, in response to the cost-of-living crisis. She has recruited a marketing volunteer, Heather, to take over social media promotion of the Hive. Together they have created a new logo for use on the Hive promotion and shopfront. Lisa has also established a new digital Glencairn Events Calendar.
- Jenni Close was replaced by Julian Waddell as Volunteer & Retail Coordinator in November 2022. Julian has quickly settled into his role supporting the Hive volunteers and vendors.
- The Hive has become a "Proud Supporter" of the Galloway & South Ayrshire Biosphere.

Financial Review and Spending

Our work was supported this year by Scottish Government's Investing in Communities Fund (£29,760), with contributions towards our core costs from Glencairn Community Council Windfarm Fund (£5,000).

Project Officers continued to work mainly from home, allowing us to keep core organisational costs low. The bulk of those costs were for Insurance (£2,898) and Accountancy/Payroll. We received a grant of £3,750 from the D&G Regionwide Community Fund towards the project costs of the N76 Energy in Motion (Sustainable Transport) project.

We received a grant of £19,174 from the Third Sector D&G Mental Health & Wellbeing Fund for staff and project costs of the two-year Glencairn Health & Wellbeing Project.

We received a grant of £1,000 from the Circular Communities Pocket & Prospect Fund towards project costs of the Repair Café.

We continued to manage Feed in Tariff payments for Glencairn Bowling Club, which generated £116.22 through their solar panels.

We banked funds of approximately £10,805 from the takings from The Hive. All Hive income and vendor payments are now being banked through the Hive's separate Bank Account. The operational overheads of the Hive (electricity, heating, water and Telephone/Broadband) have increased significantly this year, and now stand at approximately £220 per month. Grant funding for the Volunteer & Retail Coordinator role expired in October, and this role was fully funded from Hive income from November 2022 to March 2023. Grant funding for 75% of costs of the role have been secured going forward. The largest organisational cost in 2022/23 was insurance, which stood at £1,832.

Our affordable housing unit at Sawmill Green generated a rental income of £4,440, of which £600 is ring-fenced to cover annual insurance, maintenance and future bad debts. In June 2022 we submitted an application to Scottish Government's Investing In Communities fund to cover 3 years from April 2023. We were unfortunately unsuccessful in this application. Throughout the year the Board of Trustees have retained oversight of spending through full monthly Financial Reports. At the AGM on 25/05/22 the Trustees agreed the Reserves Policy to keep a general reserve of £11,176 to cover salary and overhead costs (2 staff) for 6 months for the year ahead. At 31 March 2023 the charity held unrestricted reserves of £13,537 and restricted reserves of £26,672.

Future Plans:

- Complete the 'Securing Our Future' Project
- Use the Glencairn and Moniaive Action Plan (GMAP) 2022-2027 to inform decision making on development of new projects
- Participate in the N76 Sustainable Transport project
- Work in partnership with local organisations to alleviate traffic issues across Glencairn
- Work with the Glencairn Energy Forum (GEF) to achieve funding for a solar pilot scheme
- Develop the Glencairn Business Forum
- Liaise with the GCC and Resilience Team to support dissemination of flood management advice
- Liaise with GCC and Resilience Team to gather relevant data to track local flood issues
- Work to promote an understanding of the role of landscape management in flood mitigation options
- Work in partnership with Glencairn Land & Woods Trust (GL&WT) in support of improved access, particularly in relation to riverside footpaths
- Work to support local Heritage and Cultural events in Glencairn
- Investigate options and support mechanisms for bringing empty houses back into use quickly
- Continue to support the Moniaive Playcare Project
- Continue to support the Glencairn Memorial Institute Refurbishment Project

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees



Mr S Maxwell
Chair

Date 30.11.23

MONIAIVE INITIATIVE

Independent Examiner's Report to Trustees of Moniaive Initiative

Independent Accountants in Scotland Limited report on the accounts of the charity for the year ended 31 March 2023 which is set out on pages 7 to 10,

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with the Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with Section 41(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulation and,
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations.have not been met
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Simpson FCA
Chartered Accountants Ireland
Montpelier Professional (Galloway) Limited
1 Dashwood Square
Newton Stewart
DG8 6EQ

30/1/23

MONIAIVE INITIATIVE

Receipts and Payments Account for the Year Ended 31st March 2023

	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>2023</u>	<u>2022</u>
<u>Receipts</u>					
Scottish Government		29,760	-	29,760	27,508
Foundation Scotland		-	-	-	7,800
Pocket & Prosper		1,000	-	1,000	-
Glencairn CC - Windfarm Fund		2,500	-	2,500	5,000
Klondvke Farms Ltd		-	-	-	-
Foyle Foundation		-	-	-	-
Glencairn Bowling Club		116	25	141	142
Scottish Land Fund		-	-	-	-
SSE Renewables		-	-	-	-
Community Shop Income		-	10,805	10,805	4,609
HMRC JRS Grant		-	-	-	-
Rental Income - Sawmill Green		600	3,840	4,440	4,440
D&G RCF		3,750	-	3,750	-
D&G Third Sector		19,174	-	19,174	-
Miscellaneous Income		-	-	-	170
Bank Interest		-	40	40	-
Donations		-	-	-	20
Total receipts		<u>56,900</u>	<u>14,710</u>	<u>71,610</u>	<u>49,689</u>
<u>Payments</u>					
Charitable activities	2	39,855	15,522	55,377	64,907
Governance costs	3	-	1,512	1,512	1,458
Total payments		<u>39,855</u>	<u>17,034</u>	<u>56,889</u>	<u>66,365</u>
Excess/(deficit) of receipts over payments		<u>£ 17,045</u>	<u>£ - 2,324</u>	<u>£ 14,721</u>	<u>- 16,676</u>

MONIAIVE INITIATIVE
Statement of Balances
as at 31st March 2023

	<u>2023</u>	<u>2022</u>
Bank balance		
Opening balance	25,487	42,163
Bank - Movement in year	14,757	- 15,628
Cash - Movement in year	- 36	- 1,048
	<u>40,208</u>	<u>25,487</u>
 Closing balance		
CAF Account	31,991	22,588
Royal Bank of Scotland	8,215	2,861
Cash balance	2	38
	<u>40,208</u>	<u>25,487</u>
 Fixed assets		
Tangible assets	119,803	120,383
 Total funds	<u>160,011</u>	<u>145,870</u>

The accounts were approved by the trustees on 30/1/23

For and on behalf of the trustees


 Stephen Maxwell (Chair)

MONIAIVE INITIATIVE

Notes to the Accounts for the Year Ended 31st March 2023

1 Basis of Preparation

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid via the bank and in cash by the charity during the financial period, along with a statement of balances. No adjustments have been made for any income due but not received, or any expenses incurred but not yet paid at the period end.

2 Charitable Activities

	<u>Restricted</u>	<u>Unrestricted</u>	<u>2023</u>	<u>2022</u>
Bank Charges	-	72	72	96
Postage/Stationery/Printing	-	127	127	607
Hive Craft Vendors	-	-	-	-
Insurance	-	2,674	2,674	2,593
Mileage/Expenses	88	10	98	-
Wages	36,402	3,127	39,529	37,997
Recruitment/Adverts	-	-	-	330
Glencairn Bolwing Club - FIT	116	-	116	117
Web Development	-	131	131	-
Sundry	-	119	119	368
Legal	-	-	-	1,000
Property Rental	-	-	-	-
Repairs	-	831	831	6,914
Sawmill Repairs	309	-	309	6,954
Heating & Electric	-	1,887	1,887	1,161
Rates & Water	-	676	676	597
Phone	-	455	455	413
Laptops	-	-	-	1,507
Securing our Future Consutancy	750	-	750	393
Shaping Glencairn Consultancy	2,190	-	2,190	1,000
Vendor Payments	-	5,412	5,412	2,860
	<u>39,855</u>	<u>15,522</u>	<u>55,377</u>	<u>64,907</u>

3 Governance Costs

Accountancy	-	1,512	1,512	1,458
	<u>-</u>	<u>1,512</u>	<u>1,512</u>	<u>1,458</u>

4 Fixed Assets

	<u>Land & Buildings</u>	<u>Plant & Machinery</u>	<u>Total</u>
Cost			
As at 01.04.22	117,485	5,661	123,146
Additions	-	-	-
As as 31.03.2023	<u>117,485</u>	<u>5,661</u>	<u>123,146</u>
Depreciation			
As at 01.04.22	-	2,763	2,763
Depreciation charged in year	-	580	580
As as 31.03.23	<u>-</u>	<u>3,343</u>	<u>3,343</u>
NBV as at 31.03.23	<u>117,485</u>	<u>2,318</u>	<u>119,803</u>
NBV as at 31.03.22	<u>117,485</u>	<u>2,898</u>	<u>120,383</u>

MONIAIVE INITIATIVE

Notes to the Accounts for the Year Ended 31st March 2023

5 Trustees

No remuneration was paid to any charity trustee or to a person connected with the trustees

No expenses were paid to any trustee during the period.

The charity has Trustees Indemnity Insurance in place.

6 Related Party Transactions

There were no related party transactions during the year.

7 Movement - Bank Funds

	<u>Opening Balance</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Closing Balance</u>
Unrestricted general fund	7,194	3,905 (3,382)	6,102	13,820
Designated - Community Shop/Hive	2,321	10,805 (13,653)	244 (-	283)
Restricted - Glencairn Windfarm Fund	5,000	2,500 (1,200)	300)	6,000
Restricted - Foundation Scotland Shop/Hive	4,350	-	(4,350)	-	-
Restricted - Craft Club	310	-	-	-	310
Restricted - Macara Park	760	-	-	-	760
Restricted - Glencairn Bowling Club	-	116 (116)	-	-
Restricted - D&G RCF	-	3,750 (2,004)	-	1,746
Restricted - Securing our Future Year 3	3,051	-	(3,051)	-	-
Restricted - Securing our Future Year 4	-	29,760	21,661 (5,474)	2,625
Restricted - Scottish Land Fund	500	-	-	-	500
Restricted - D&G Sustainable Devpt. Fund	2,487	-	-	-	2,487
Restricted - Glencairn Land & Woods Trust	(- 834)	-	(2,639)	(572)	(- 4,045)
Restricted - Affordable Housing	348	600 (309)	-	639
Restricted - Health & Wellbeing	-	20,174 (4,525)	-	15,649
	<u>25,487</u>	<u>71,610</u> (<u>56,890</u>)	<u>-</u>	<u>40,209</u>

Unrestricted funds are available to use at the trustees discretion.

Designated Community Shop/Hive fund to establish reserves to cover 6 months operational costs, estimated at £5,800.

Restricted Funds are as follows:

Glencairn Windfarm Fund - to assist with insurance, stationery, website and printing costs.

Foundation Scotland - to assist with staffing Th Hive communityshp/hub.

Craft Club - to purchase materials and equipment for use in The Hive.

Macara Park - funding for future development of Macara Park.

Glencairn Bowling Club - management of feed-in-tariffs for community based renewable energy projects.

Securing our Future - to carry out local consultation, update the Community Action Plan, and carry out Partnership work with other local organisations to secure the future sustainability of Glencairn.

Scottish Land Fund - to purchase a building and establish a community shop and hub.

D&G Sustainable Devpt. Fund - to renovate an empty residential unit and establish an affordable housing social enterprise.

Glencairn Land & Woods Trust - to employ a dedicated project officer to work with GLWT.

Affordable Housing - to renovate an empty residential unit and establish an affordable housing social enterprise.

Health & Wellbeing - to employ a Project Officer and to deliver sessions/events with a Health & Wellbeing focus.

The transfers relate to the reallocation of overhead costs to the appropriate fund.